

STEP BY STEP APPLICATION PROCESS: PCP / ACP \$20,000 Recruitment Bursary

1. Apply for a PCP or ACP Position in Eastend and/or Shaunavon (via SHA)

To be eligible for the bursary, applicants must apply for a Primary Care Paramedic (PCP) or Advanced Care Paramedic (ACP) position with the Saskatchewan Health Authority (SHA) in Eastend and/or Shaunavon.

2. Complete SHA Pre-Employment Screening

Once your job application is in progress, SHA will guide you through their pre-employment screening process. This includes:

- An interview
- A Criminal Record Check with Vulnerable Sector Search (requested directly by SHA)
- Other screening assessments as required

3. Receive a Conditional Offer of Employment from SHA

If you pass the screening process and are offered a position, you will be asked to sign a return-for-service agreement to work for a minimum of two years with a ground EMS service in Saskatchewan.

4. Submit Confirmation to SW Regional Ambulance Committee (Eastend / Shaunavon)

Once you have received an offer from SHA and completed the Vulnerable Sector Check, please send the following:

- Confirmation that you passed SHA's pre-employment screening
- A copy of the Criminal Record Check with Vulnerable Sector Search (dated within 6 months – can be the one submitted to SHA)
- Proof of acceptance or graduation from your PCP program
- Any additional required documents noted on the bursary application form

5. Interview for the Bursary

After confirming your employment offer and eligibility, you will be contacted to schedule an interview with a representative of the Southwest Regional Ambulance Committee. This step is required before a bursary can be awarded.

Important Notes

- The bursary is intended for new PCP graduates or students who are not already employed as PCPs.

- You must meet all SHA hiring requirements and be eligible for licensure with the Saskatchewan College of Paramedics.
- If successful, the bursary offers \$20,000 in funding in exchange for a 3-year return-in-service commitment in Eastend and/or Shaunavon (or equivalent hours if part-time). For Student Restricted Licence Holders: Applicants who have completed their program and hold a Student Restricted Licence are eligible to apply. However, only the initial 15% signing bonus (\$3,000) will be disbursed at the outset. All subsequent disbursements (Year 1 year-end, Year 2, and Year 3 payouts) are contingent upon obtaining full licensure with the Saskatchewan College of Paramedics (SCoP). If full licensure is not obtained, those disbursements will be withheld until proof of licensure is provided.

NOTE

- All applications are subject to an approval process.
- Bursaries are subject to taxation. Canada Revenue Agency rules apply.

CONTACTS: Southwest Regional Ambulance Committee Municipalities

- Shaunavon: Anna Robertson – communications@shaunavon.com or Shelley Rhodes – rm79@sasktel.net
- Eastend: Rosa Vázquez – eastend.rm49.rosa@sasktel.net